

Job Seekers



Join us for the Work Certified™ Training

Work Certified™ is

- A curriculum created by **Employers**
- An opportunity to acquire current **credentialing** at no cost to you
- Offered monthly
- Recognized by more than 70 Beaver County Employers who want and look for **Work Certified™** graduates.

Class reviews and involves

- Organizational skills/Communicating within the workplace
- Learning more about your skills and abilities
- An overview of what is needed to be an effective/valuable employee
- Microsoft Word and Microsoft Excel

Read what graduates have to say about the Work Certified™ class.

Overall, I had a great learning experience.

Mark D ~ August 2015
Employed ~ Oct 2015

Very positive class.
Makes you aware of the interview process.

Mary M ~ Sep 2015
Employed ~ Oct 2015

This class was a great experience for me. It made me feel useful again.

Pam C ~ July 2015
Employed ~ Sep 2015

**Work
Certified™**

Has taken a negative mindset about losing my job and has given me direction in a positive way.

Adam B ~ July 2015
Employed ~ Sep 2015

CONTACT

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*Auxiliary aids and services are available upon request to individuals with disabilities
Equal Opportunity Employer/Program*



www.pacareerlink.state.pa.us



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